



**Board of Trustees**

**Meeting of Tuesday, December 11, 2018 • 12:15 P.M.**

**San Diego Law Library**

**1105 Front St., San Diego, CA 92101**

**AGENDA**

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- 1) Call to Order**
- 2) Opportunity for General Public Comment**
  - A. Law Library Trustee Applicants
    - (1) Kyle L. Pederson, Esq.
    - (2) Carla DiMare, Esq.
- 3) Minutes of Previous Meetings**
  - A. Approval of Minutes of November 14, 2018
- 4) Financial Report**
  - A. October 2018 Financial Report
  - B. SDI Issue
  - C. How to Best Use One-Time Funding
- 5) Approval of Proposed 2019 BOT Meeting Schedule**
- 6) Board Reappointments, LLJF Liaison Replacement, & Farewells**
- 7) Goals for the Law Library / Foundation in 2019**
  - A. Letter of Shared Vision and Operational Plan with LLJF
- 8) Narcan / AED Information**
- 9) Other Reports**
  - A. Foundation Liaison Report (Judge Gill, Low)
  - B. Ad Hoc Future Committee (Joe Matthews, Consultant)(Adkins)
    - (1) Report to be issued in early 2019
  - C. Legislative Committee (Adkins, Judges Berry, Kelety)
  - D. Ad Hoc Committee on the South Bay Law Library (Adkins, Judge Kelety)
- 10) Director's Report**
  - A. Library Update
    - (1) "What's New?" ...at the Law Library
    - (2) County Connections
  - B. Law Library Press & Praise
  - C. Outreach Activities
  - D. Facilities Maintenance Reports
  - E. Patron Compliments/Concerns
  - F. Incident Reports
  - G. Top Research Guides & Downloads Report
  - H. Social Media Report
  - I. Monthly User Snapshot
  - J. Monthly Activity Report
- 11) Board Member Reports**
  - A. Any new business not an agenda item.
- 12) Adjournment**

***\*\*Items with asterisks will be discussion items only\*\****

Persons wishing to make public comment at the meeting are requested to make arrangements with the Administrative Office prior to the meeting at (619) 531-4449. Persons desiring to comment on an agenda item will speak when that item comes up for discussion. An individual desiring to bring another matter to the Board's attention should be prepared to speak at the beginning of the meeting. Members of the public should limit remarks to five minutes. Materials for each agenda item, except closed session items, are available for public inspection from the San Diego Law Library Administrative Office, 1150 Front Street, San Diego, CA 92101-3904

San Diego County Public Law Library  
Board of Trustees  
San Diego Law Library  
1105 Front Street, San Diego, CA 92101  
December 11, 2018 • 12:15 p.m.

**AGENDA SUMMARY AND ACTION REQUESTED**

| NO.                        | ITEM   | SUMMARY   | RECOMMEND      |
|----------------------------|--|---|----------------|
| 1.                         | <b>Call to Order</b>   |   | <b>Action.</b> |
| 2.                         | <b>Opportunity for General Public Comment</b>                          | A. Law Library Trustee Applicants   | Information.   |
| 3.                         | <b>Minutes of Previous Meetings</b>                                    | A. Approval of Minutes of November, 2018  | <b>Action.</b> |
| 4.                         | <b>Financial Report</b>  | A. October 2018 Financial Report  | Information.   |
|                            |  | B. SDI Issue  | <b>Action.</b> |
|                            |  | C. How to Best Use One-Time Funding   | Information.   |
| 5.                         | <b>Approval of Proposed 2019 BOT Meeting Schedule</b>                  |   | <b>Action.</b> |
| 6.                         | <b>Board Reappointments, LLJF Liaison Replacement, &amp; Farewells</b> |   | Information.   |
| 7.                         | <b>Goals for the Law Library/Foundation in 2019</b>                    |   | Information.   |
| 8.                         | <b>Narcan / AED Information</b>  |   | Information.   |
| 9.                         | <b>Other Reports</b>   | A. Foundation Liaison Report (Judge Gill, Low)  | Information.   |
|                            |  | B. Ad Hoc Future Committee (Joe Matthews Consultant)<br>(1) Report to be Issued in early 2019 | Information    |
|                            |  | C. Legislative Committee (Adkins)   | Information.   |
|                            |  | D. Ad Hoc Committee on the South Bay Law Library  | Information.   |
| 10.                        | <b>Director's Report</b>   | A. Library Update   | Information.   |
|                            |  | (1) "What's New?" ...at the Law Library   | Information.   |
|                            |  | (2) County Connections  | Information.   |
|                            |  | B. Law Library press & praise   | Information.   |
|                            |  | C. Outreach activities  | Information.   |
|                            |  | D. Facilities maintenance reports   | Information.   |
|                            |  | E. Patron compliments/ complaints   | Information.   |
|                            |  | F. Incident reports   | Information.   |
|                            |  | G. Top Research Guides & Downloads Report   | Information.   |
|                            |  | H. Social Media Report  | Information.   |
|                            |  | I. Monthly User Snapshot  | Information.   |
| J. Monthly Activity Report | Information.   |   |                |
| 11.                        | <b>Board Member Reports</b>  | A. Any new business not an Agenda Item.   | Information.   |
| 12.                        | <b>Adjournment</b>   |   | <b>Action.</b> |