



**Board of Trustees**

**Meeting of Wednesday, March 20, 2019 • 12:15 P.M.**

**San Diego Law Library**

**1105 Front St., San Diego, CA 92101**

**AGENDA**

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- 1) Call to Order**
- 2) Opportunity for General Public Comment**
- 3) Welcome Carla DiMare**
- 4) Minutes of Previous Meetings**
  - A. Approval of Minutes of February 20, 2019
- 5) Financial Report**
  - A. January 2019 Financial Report
  - B. Special Funds Tracking
- 6) Budget Committee Appointments**
- 7) Law Library County Treasury Funds – Meeting with the PSG**
  - A. Resolution on how to spend the one-time allocation of funds
- 8) Ad Hoc Strategic Planning Committee**
- 9) Staff Spotlight Q&A**
  - A. Tim Stockton
- 10) EveryLibrary Institute Proposal: Council of California County Law Librarians**
- 11) Narcan Policy Discussion**
- 12) Other Reports**
  - A. Foundation Liaison Report (Judge Gill, Slomanson)
  - B. Ad Hoc Future Committee (Joe Matthews, Consultant)(Adkins)
  - C. Legislative Committee (Adkins, Judge Berry, Judge Kelety)
  - D. Ad Hoc Committee on the South Bay Law Library (Adkins, Judge Kelety)
  - (1) First Meeting Recap**
- 13) Director's Report**
  - A. Library Update
    - (1) "What's New?" ...at the Law Library
    - (2) County Connections
  - B. Law Library Press & Praise
  - C. Outreach Activities
  - D. Facilities Maintenance Reports
  - E. Patron Compliments/Concerns
  - F. Incident Reports
  - G. Top Research Guides & Downloads Report
  - H. Social Media Report
  - I. Monthly User Snapshot
  - J. Monthly Activity Report
- 14) Board Member Reports**
  - A. Any new business not an agenda item.
- 15) Adjournment**

***\*\*Items with asterisks will be discussion items only\*\****

Persons wishing to make public comment at the meeting are requested to make arrangements with the Administrative Office prior to the meeting at (619) 531-4449. Persons desiring to comment on an agenda item will speak when that item comes up for discussion. An individual desiring to bring another matter to the Board's attention should be prepared to speak at the beginning of the meeting. Members of the public should limit remarks to five minutes. Materials for each agenda item, except closed session items, are available for public inspection from the San Diego Law Library Administrative Office, 1150 Front Street, San Diego, CA 92101-3904

San Diego County Public Law Library  
Board of Trustees  
San Diego Law Library  
1105 Front Street, San Diego, CA 92101  
March 20, 2019 • 12:15 p.m.

**AGENDA SUMMARY AND ACTION REQUESTED**

NO.	ITEM	SUMMARY	RECOMMEND
1.	Call to Order		<b>Action.</b>
2.	Opportunity for General Public Comment		N/A
3.	Welcome Carla DiMare		Information.
4.	Minutes of Previous Meetings	A. Approval of Minutes of February 20, 2019	<b>Action.</b>
5.	Financial Report	A. January 2019 Financial Report	Information.
		B. Special Funds Tracking	Information.
6.	Budget Committee Appointments		<b>Action.</b>
7.	Law Library County Treasury Funds – Meeting with the PSG	A. Resolution on how to spend one-time allocation of funds	<b>Action.</b>
8.	Ad Hoc Strategic Planning Committee		Information.
9.	Staff Spotlight Q&A	A. Tim Stockton	Information.
10.	EveryLibrary Institute Proposal: Council of California County Law Librarian		<b>Action.</b>
11.	Narcan Policy Discussion		Information.
12.	Other Reports	A. Foundation Liaison Report (Judge Gill, Slomanson)	Information.
		B. Ad Hoc Future Committee (Joe Matthews Consultant)	Information.
		C. Legislative Committee (Adkins)	Information.
		D. Ad Hoc Committee on the South Bay Law Library (Adkins, Judge Keley)	Information.
		(1) <b>First Meeting Recap</b>	Information.
13.	Director’s Report	A. Library Update	Information.
		(1) “What’s New?” ...at the Law Library	Information.
		(2) County Connections	Information.
		B. Law Library press & praise	Information.
		C. Outreach activities	Information.
		D. Facilities maintenance reports	Information.
		E. Patron compliments/ complaints	Information.
		F. Incident reports	Information.
		G. Top Research Guides & Downloads Report	Information.
		H. Social Media Report	Information.
		I. Monthly User Snapshot	Information.
	J. Monthly Activity Report	Information.	
14.	Board Member Reports	A. Any new business not an Agenda Item	Information.
15.	Adjournment		<b>Action.</b>